



Islamic School of Irving

Today's Learners Tomorrow's Leaders



We intend to assemble a Reopening Strategy Team to engage in a comprehensive and careful scenario planning process to identify and understand all dimensions of the school programs, activities, and logistics. The planning process for reopening is ongoing and will continue throughout the summer. Our plans are still being finalized and details will become clearer as we approach the beginning of the school year. We will keep the parents/guardians up to date on our planning and will actively seek your feedback every step of the way.

We are actively monitoring federal and state public health guidelines and networking with other schools to better understand what their reopening plans as they too navigate the new challenges in student safety and risk management. Rest assure that we are working diligently to ensure that we deliver on the mission and vision of ISI and we are confident that the way we responded to this crisis to date has given our parents/guardians confidence in our capacity and expertise as a school board and administration.

HOME SCREENING

TAKE TEMPERATURE AT HOME

Parents/guardians are highly encouraged to take their child's temperature on a daily basis before coming to school. ISI will require all parents/guardians to keep their child home when they are sick. Staff will also be required to stay home when they feel sick.

PRESCREENING EXPOSURE SURVEY

Parents/Guardians will be required to complete a prescreening exposure survey on a weekly basis the night prior to their child's scheduled day to be onsite for in-person instruction. This weekly prescreening exposure survey will provide information about if the child or any of the child's household members have been exposed to COVID-19 or considered to be at-risk prior to returning to school at the beginning of the week.

This will allow the staff to track this data and to be notified instantly prior to the start of the school day. This process will help in identifying students who should not be attend school. However, the school will still equip itself to measure temperatures for any student or staff member prior to entering the school facility.



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DROP-OFF/PICK-UP PROCEDURES

Drop-off procedures will begin at 7:30am to allow ample time for the screening of all students and staff members. **All students and staff must enter the school facility through the school's main entrance.** Other entrances to the school facility will not be accessible. Hand hygiene stations will be set up at the entrance of the school so that students and staff can clean their hands before they enter.

LIMITED ACCESS

Parents/guardians or designated persons for drop-off will not be permitted to enter the school during drop-off times. **Parents/guardians or designated persons for drop-off must drop-off their child in the drive-thru lane.** Students must form lines outside of the school standing six feet apart until they are allowed to enter the school facility. However, family members that commute to school in the same vehicle can stand together in clusters.

For all students that walk to school, they must form lines outside of the school starting from the direction of the ICI masjid entrance area. Students must stand six feet apart until they are allowed to enter the school facility. However, family members that walk to school together can stand together in clusters.

In-person visits will be limited to only those essential to school operations. Parents/guardians are highly encouraged to contact the school by phone or email. However, those parent/guardians that are permitted to visit the school for official business must follow the preventive measures and safety requirements of the school.

SCREENING CHILDREN UPON ARRIVAL

Staff members on duty will greet students outside the school facility as they arrive. These staff members will make a visual inspection of the students for any signs of illness. These staff members will usher the students into the school facility for temperature screening. Social distancing will be observed during temperature screenings to eliminate or minimize exposure due to close contact to a child who has symptoms during screening.



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Designated staff members will conduct temperature screening of each student while wearing the proper Personal Protection Equipment (PPE). Non-contact thermometers will be used to check the temperature of each student. **Any student who has a fever of 100.4 degrees (38.0 degrees Celsius) or above or other signs of illness will not be admitted to the school facility.**

DISMISSAL PROCEDURES

Dismissal pick-up procedures will be staggered to limit direct contact and to observe social distancing protocols. **All students will remain in their last period classrooms until their names are called for dismissal.** Parents/guardians or designated persons for pick-up will not be permitted to enter the school during pick-up times. **All students that walk home, must leave the school premises immediately when they are dismissed.**

Parents/guardians or designated persons for pick-up must pick-up their child in the drive-thru lane. Curbside pick-up is highly discouraged except for parents/guardians or designated persons for pick-up that walk their child to school. However, parents/guardians or designated persons for pick-up must form lines outside of the school starting from the direction of the ICI masjid entrance area and adhere to social distance recommendations.

Aftercare services for students will not be provided; therefore, parents/guardians or designated pick-up persons must pick-up of their child on-time.

PREVENTIVE HEALTH MEASURES

School teachers, staff, and administration will implement several strategies to support healthy hygiene behaviors and maintain a healthy and safe environment throughout the school day. The school will provide an adequate stock of sanitation and disinfectant supplies onsite including soap, hand sanitizer, disinfectant wipes, and an emergency supply of disposable gloves and masks. However, students are required to bring their own supply of these products.

PERSONAL PROTECTION EQUIPMENT (PPE)

All students and staff members must wear at least a face mask on school premises. Students and staff may choose to wear a face shield in addition to wearing a face mask. However, lower elementary students who are unable to adjust or remove face masks or any students that have medical conditions that prevent them from wearing a face mask are not required to wear a face



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mask, but they must at least wear a face shield on school premises. **There will be activities throughout the school that will require students to wear disposable gloves in order to participate in these activities like recess and physical education.**

HEALTHY HAND HYGIENE

All students and staff should wash hands with soap and water for at least 20 seconds or use alcohol-based hand sanitizers with at least 60% alcohol. Teachers and staff will reinforce with the students' hand hygiene throughout the school day and in between classroom activities. Lower elementary teachers will supervise students when they use hand sanitizer to prevent ingestion and assist students with handwashing.

Teachers and staff will also reinforce students to cover coughs and sneezes with a tissue, and if not available, covered in their elbows. Used tissues should be thrown in the trash and students must wash hands immediately with soap and water for at least 20 seconds or use alcohol-based hand sanitizers with at least 60% alcohol.

SHARED OBJECTS

Students will be required to keep their personal items separated from others. **Students will not be permitted to share any supplies, materials, and electronic devices that are difficult to clean or disinfect.** Teachers and staff will ensure adequate supplies, materials, and equipment are available to minimize sharing of high touch items or limit use of supplies, materials, and equipment by one group of students at a time and clean and disinfect between use.

WATER FOUNTAINS

All water fountains located on the school premises will be cleaned and sanitized routinely during school hours. **However, it is highly encouraged that students bring their own water bottles to minimize the use and touching of water fountains.**

BATHROOMS

The custodial workforce will routinely clean all bathrooms on the school premises including bathrooms located in the elementary classrooms. **All bathrooms will also be supplied with cleaning supplies and disinfecting spray to clean the sinks and toilets between use.**



SOCIAL DISTANCING STRATEGIES

CLASS SIZE AND RATIOS

Class sizes and teacher-student ratios will be adjusted for onsite instruction to adhere to the guidelines for social distancing. The administration will ensure that student and staff grouping are as static as possible by forming cohorts that will limit mixing between groups as much as possible. Each cohort of students will remain together for classroom instruction and recreational and communal activities. Additionally, students will remain in the same classroom throughout the school day for classroom instruction and the teachers will be required to rotate between classrooms.

Classroom layouts will be modified in order to accommodate these new teacher-student ratios. Physical guides will be provided, such as tape on the floors and signs on the wall, to ensure that students are practicing social distancing. Student seating/desks will be spaced six feet apart when feasible. Additionally, student seating/desks will face in the same direction rather than facing each other or students will sit on only one side of tables spaced apart.

COMMUNAL SPACES

MORNING ASSEMBLY

Upon arrival, all students are required to go directly to their designated classrooms. Morning Assembly will not be conducted in the normal communal spaces (MPH for elementary students and Women's Musallah for secondary students); rather, Morning Assembly will be conducted over the school Public Address (PA) system. Selected students will lead the morning supplications and announcements over the PA system.

HALLWAY ACCESS

Students will have limited access to the hallways. Staff members will be placed as hallway monitors on a rotating basis to enforce social distancing while students are in the hallway. Staff members on duty will enforce that one person enters the bathroom at a time to minimize risk.



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LOCKER USAGE

The use of lockers will be eliminated to reduce the need for hallway use in multiple areas of the school facility. However, teachers will ensure that students are not bringing to school and carrying home unreasonable number of books when onsite for in-person instruction.

LUNCHTIME AND CAFETERIA

All students will eat lunch with their cohorts in their designated classrooms or utilize outdoor space when possible. All students are required to bring their own snacks and lunch as well as their own utensils and dishes. Disposable items will available for emergency situations to prevent students from sharing utensils and/or dishes.

Teachers and staff will ensure that students wear gloves when handling non-disposable food service items and properly sanitize these items between usage. Students will be required to wash their hands after removing their gloves or after directly handling used food service items.

PLAYGROUND

The use of the school playground will be restricted and limited to staggered use by small cohorts of students. Social distancing will be enforced as much as possible on the playground for risk mitigation. **Students will be required to wear disposable gloves while using the playground.** All playground equipment will be disinfected between use. Upon leaving the playground, all students will be required to wash hands immediately with soap and water for at least 20 seconds or use alcohol-based hand sanitizers with at least 60% alcohol.

PRAYER SERVICES

All students are required to bring a personal prayer rug/mat to perform prayer in their personal spaces. Students will be required to pray in their designated classrooms with their cohorts. Social distancing will be enforced in the classrooms prior to the prayer ensuring that students are not physically touching and that they are at least six feet apart.



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EMERGENCY MANAGEMENT

Schools are required by law to conduct a certain amount of emergency drills throughout the school year. The reality is that emergency situations can occur at any time during the school day. Therefore, ISI must continue to practice these drills so that students and staff are prepared to respond in case an emergency arises. However, preventive measures will be taken to ensure the health and safety of our students and staff and following the guidelines and protocols of social distancing as much as possible.

PHYSICAL EDUCATION

CDC has established guidelines for athletic and sport programs. ISI will be strictly following these guidelines for our physical education activities in order to keep our students safe and healthy. There are a number of actions that the school will take to minimize any risks as much as possible. Below, you will find a summary of actions that ISI will be taking:

- Reducing physical closeness or contact between students by allowing them to focus on building individual skills and preventing unnecessary physical contact, such as high-fives, handshakes, fist bumps, and hugs.
- Limiting the sharing of equipment by providing extra equipment to minimize the need to share and/or encouraging students to bring their own equipment.
- Promoting healthy hygiene practices such as providing hand sanitizer before and after activities.
- Intensifying cleaning and disinfection of frequently touched surfaces and daily shared facilities and equipment between uses.

CLEANING AND DISINFECTING

ISI staff will be working with the custodial workforce to intensify the cleaning and disinfection efforts of the school facility. The custodial workforce will routinely clean, sanitize, and disinfect surfaces and objects that are frequently touched both during the school day and after school.



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All commonly uses surfaces such as keyboards, desks, and remote controls will be wiped down before use with disposable wipes. The custodial workforce will also clean objects/surfaces not ordinarily cleaned daily such as doorknobs, light switches, classroom sink handles, countertops, desks, chairs, and playground structures.

ISOLATING THE SICK

Procedures have been established to ensure that both students and staff who are sick or become sick while on the facility are sent home as soon as possible. **Students and staff that become sick on site will be separated from well students and staff until they can be sent home. Both sick students and staff will not be able to return to the school facility until they have met the criteria to discontinue home isolation.**

ISI will have an isolation room or area that will be used to isolate a sick student. If a sick student has been isolated, then the isolation room and surfaces will be cleaned and disinfected after the sick student has gone home.

If COVID-19 symptoms confirmed in a student or staff member then the school administration will take the following measurements:

- Close off areas used by the person who is sick.
- Increase air circulation in the areas.
- Wait up to 24 hours or as long as possible before cleaning or disinfecting to allow respiratory droplets to settle before cleaning and disinfecting.
- Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, and common areas.
- If more than 7 days have passed since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary.
- Continue routine cleaning and disinfection.

In accordance with state and local laws and regulations, the school administration must notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA).



RETURNING TO SCHOOL

When You Can be Around Others After You Had or Likely Had COVID-19?

I THINK OR KNOW I HAD COVID-19, AND I HAD SYMPTOMS

You can be with others after

- 3 days with no fever **and**
- Respiratory symptoms have improved (e.g. cough, shortness of breath) **and**
- 10 days since symptoms first appeared

Depending on your healthcare provider's advice and availability of testing, you might get tested to see if you still have COVID-19. If you will be tested, you can be around others when you have no fever, respiratory symptoms have improved, and you receive two negative test results in a row, at least 24 hours apart.

I TESTED POSITIVE FOR COVID-19 BUT HAD NO SYMPTOMS

If you continue to have no symptoms, you can be with others after:

- 10 days have passed since test

Depending on your healthcare provider's advice and availability of testing, you might get tested to see if you still have COVID-19. If you will be tested, you can be around others after you receive two negative test results in a row, at least 24 hours apart.

If you develop symptoms after testing positive, follow the guidance above for "I think or know I had COVID, and I had symptoms."

FOR ANYONE WHO HAS BEEN AROUND A PERSON WITH COVID-19

It is important to remember that anyone who has close contact with someone with COVID-19 should stay home for 14 days **after exposure** based on the time it takes to develop illness.